

Public Document Pack



SCOTTISH BORDERS LICENSING BOARD FRIDAY, 26TH JANUARY, 2024

A MEETING of the SCOTTISH BORDERS LICENSING BOARD will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS on FRIDAY, 26 JANUARY 2024 at 10.00 am. This will be a blended meeting in accordance with the Licensing (Scotland) Act 2005 and can be accessed remotely via Microsoft Teams.

All Attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days .

N McKINLAY
Director of Corporate Governance

16 January 2024

BUSINESS	
1.	Apologies for Absence
2.	Order of Business
3.	Declarations of Interest
4.	Minute (Pages 3 - 4) Minute of Meeting of- 15 December 2023 for approval. (Copy attached.)
5.	Licences dealt with under Delegated Powers (Pages 5 - 10) (Copy attached.)
6.	Licensing (Scotland) Act 2005: (Pages 11 - 24) Consider the following application for Grant / Provisional Grant of Premises Licence (applicants cited to attend.) (Copies attached). Co-operative Group Food Ltd Co-op 115 – 117 High Street Selkirk TD7 4JX (Provisional)

	<p><u>Proposed business activity</u> – The premises are a ground floor retail unit in the town centre of Selkirk. The proposal is to operate as a convenience store, as part of a national chain, selling a broad range of products, including alcohol to be sold on an off-sale basis only. The premises has been licensed previously as the Co-op and Sainsburys in the past, but the licence was surrendered a couple of years ago.</p> <p>Licensed hours applied for:</p> <table data-bbox="325 465 1369 537"> <tr> <td data-bbox="325 465 909 501"><u>ON SALE</u></td> <td data-bbox="909 465 1369 501"><u>OFF SALE</u></td> </tr> <tr> <td data-bbox="325 501 909 537">Mon to Sun – N/A</td> <td data-bbox="909 501 1369 537">Mon to Sun - 10.00am to 10.00pm</td> </tr> </table> <p><u>Representations received:</u> Police Scotland - none. Licensing Standards Enforcement Officer - none. Health - none. Other - none.</p>	<u>ON SALE</u>	<u>OFF SALE</u>	Mon to Sun – N/A	Mon to Sun - 10.00am to 10.00pm
<u>ON SALE</u>	<u>OFF SALE</u>				
Mon to Sun – N/A	Mon to Sun - 10.00am to 10.00pm				
7.	Any other items previously circulated				
8.	Any other items which the Convener decides are Urgent				

NOTE

Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

Membership of Committee:- Councillors M. Douglas (Convener), J. Cox, D. Parker, J. PatonDay, N. Richards, F. Sinclair, E. Small and T. Weatherston

Please direct any enquiries to Fiona Henderson Tele: 01835 826502
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**SCOTTISH BORDERS COUNCIL
LICENSING BOARD**

MINUTE of Meeting of the SCOTTISH BORDERS LICENSING BOARD held in the COUNCIL, CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS and via Microsoft Teams on 15 December 2023 at 10.00 a.m.

- Present: - Councillors M. Douglas (Convener), J. Cox, J. PatonDay, N. Richards, E. Small, F. Sinclair, T. Weatherston.
- Apologies:- Councillor D. Parker.
- In Attendance: - Managing Solicitor (Property and Licensing), Licensing Standards and Enforcement Officers (M. Wynne, J. Scott and Hannah Wood), Licensing Officers – (S. Lackenby and T. Thomson), PC S Dishington, Sergeant G. Wood (Police Scotland), Democratic Services Officer (F. Henderson).

1.0 MINUTE

There had been circulated copies of the Minute of the Meeting held on 24 November 2023.

DECISION

APPROVED the minute for signature by the Convener.

2.0 LICENSES ISSUED UNDER DELEGATED POWERS

For Members' information there had been circulated copies of lists of licences dealt with under delegated powers for the period 14 November 2023 – 4 December 2023.

DECISION

NOTED.

3.0 ANNUAL FINANCIAL AND FUNCTIONS REPORT

There had been circulated copies of a report by the Clerk to the Licensing Board to seek approval from the Board of the Annual Functions Report and Annual Financial Reports for 2022/23. The Managing Solicitor (Property and Licensing), Mr Kirk advised Members that Licensing Boards were required to provide an Annual Functions Report which must include a statement explaining how the Board has had regard to the licensing objectives and its Policy Statement in the exercise of its functions in terms of Section 9A of the Licensing (Scotland) Act 2005 as well as a summary of decisions made by the Board and information on the number of licenses (including occasional licences) held in the Board's area. Mr Kirk advised that the Annual Financial Report must include a statement of the amount of relevant income received by the Board during the financial year together with the amount of relevant expenditure incurred and an explanation on how the amounts in the statement were calculated. Covid-19 had impacted on the revenue of the Board, which was reflected in the number of Occasional licenses granted being significantly lower than previous years. In response to a question about reviewing the fees paid for occasional licences, which were considered disproportionate, Mr Wynne advised that the fees were set by the Scottish Government and had been out for consultation when COVID 19 began, and the consultation was put on hold. Members expressed a desire to have input into the consultation, should it

re-commence. Members noted the small deficit in income, as businesses continued to recover from the pandemic.

DECISION

(a) APPROVED:-

- (i) the Annual Functions Report set out in Appendix 1 to the report;**
- (ii) the Annual Financial Report set out in Appendix 2 to the report.**

(b) AGREED to authorise the Clerk to the Board to proceed with the publication of the Annual Functions Report and Annual Financial Report.

4.0 LICENSING POLICY STATEMENT

With reference to paragraph 5 of the Minute of 24 November 2023, there had been circulated copies of the final Policy Statement 2023-2028 for approval which included additional wording to paragraph 7.3 proposed by Councillor Weatherston and approved at the previous meeting on 24 November 2023.

DECISION

APPROVED the Policy Statement 2023 – 2028 as detailed in Appendix to the Minute in the Minute Book and authorised the Clerk to proceed with the publication of the Policy Statement.

The meeting concluded at 10.15 a.m.

**SCOTTISH BORDERS LICENSING BOARD
LICENCES ISSUED UNDER DELEGATED POWERS**

05 December 2023 - 15 January 2024

NAME OF APPLICANT	LICENCE TYPE	LICENCE DETAILS	VENUE
The Plough Hotel	OCCEXT	Occasional Extension - The Plough Hotel - Hogmanay Sunday 31 December 2023 11.00am - 1.00am	The Plough Hotel, Town Yetholm
Sylvia S Scott	OCCEXT	Occasional Extension - Quins, Galashiels Friday 8 December 2023 - 12.00midnight to 1.00am	Quins, Galashiels
Sylvia S Scott	OCCEXT	Occasional Extension - Quins, Galashiels Saturday 9 December 2023 - 12.00midnight to 1.00am	Quins, Galashiels
Sylvia S Scott	OCCEXT	Occasional Extension - Quins, Galashiels Friday 15 December 2023 - 12.00midnight to 1.00am	Quins, Galashiels
Sylvia S Scott	OCCEXT	Occasional Extension - Quins, Galashiels Saturday 16 December 2023 - 12.00midnight to 1.00am	Quins, Galashiels
Trust Inns Limited	OCCEXT	Occasional Extension - The Woodcutter Lounge and Bar Monday 25 December - Tuesday 26 December 2023 11.00pm - 1.00am, Wednesday 27 December 2023 11.00pm - 12.00midnight, Sunday 31 December 2023 12.00midnight - 1.00am, Monday 1 January 2024 11.00pm - 1.00am, Tuesday 2 January - Wednesday 3 January 2024 11.00pm - 12.00midnight	The Woodcutter, Galashiels
Auld Cross Keys Inn	OCCEXT	Occasional Extension - Auld Years Night Celebration Sunday 31 December 2023 12.00midnight - 1.00am	Auld Cross Keys Inn, Deholm
Kelso Micropub Limited	OCCEXT	Occasional Extension - Kelso Micropub Limited - New Years Eve Celebrations Sunday 31 December 2023 11.00pm - 1.00am	Rutherfords Micropub, Kelso
Malcolm J Cooper	OCCEXT	Occasional Extension - Base Nightclub Tuesday, 26 December 2023 - 7.00pm - 3.00am	Base Nightclub, Hawick
Malcolm J Cooper	OCCEXT	Occasional Extension - Base Nightclub Sunday, 31st December 2023 - 7.00pm - 3.00am	Base Nightclub, Hawick
Border Bingo Clubs Limited	OCCEXT	Occasional Extension - Border Bingo, Galashiels Sunday 18 December 2022 3.00pm - 12.00midnight	Pavilion Bingo Club, Galashiels
RPC (Hotels) Limited	OCCEXT	Occasional Extension - Ednam House - Annual Burns Supper Friday 26 January 2024 12.00midnight - 1.00am	Ednam House Hotel, Kelso
AKB Developments Limited	OCCLIC	Occasional Licence - Plexus Corporation Annual Christmas Lunch and Dance Friday, 15 December 2023 12.00noon - 12.00midnight	Borders Event Centre, Kelso
Border Ice Rink Club	OCCLIC	Occasional Licence - Ice Hockey Practice Saturday, 27th January 2024 - 6.00pm - 11.00pm	Borders Ice Rink, Kelso
Buccleuch Bowling Club	OCCLIC	Occasional Licence - Annual Christmas Party and Social Evening Saturday 9 December 2023 6.00pm - 1.00am	Buccleuch Bowling Club, Hawick
Chirnside Bowling Club	OCCLIC	Occasional Licence - 30th Birthday Party Saturday, 20 January 2024 7.00pm - 1.00am	Bowling Club, Chirnside
Chirnside Bowling Club	OCCLIC	Occasional Licence - Funeral Tea Tuesday 9th January 2024 12.30pm - 6.00pm	Bowling Club, Chirnside
Dunse Masonic Lodge No 23	OCCLIC	Occasional Licence - Burns Brunch Wednesday 17 January 2024 11.00am - 4.00pm	Dunse Masonic Lodge No.23, Duns
Dunse Masonic Lodge No 23	OCCLIC	Occasional Licence - Duns and District Probus Club Social Evening Friday 19 April 2024 6.30pm - 11.00pm	Dunse Masonic Lodge No.23, Duns

Gala Rugby Football Club	OCCLIC	Occasional Licence - Charity Darts Night Friday 29 December 2023 - 6.00pm - 12.45midnight	Volunteer Hall, Galashiels
Gala Rugby Football Club	OCCLIC	Occasional Licence - Gala RFC - Outside Bar Facility Saturday, 13th January 2024 - 1.00pm - 9.00pm	Gala RFC, Galashiels
Hawick Burns Club	OCCLIC	Occasional Licence - Annual 1514 Burns Supper Friday 12 January 2024 6.00pm -1.00am	Burns Club, Hawick
Hawick Burns Club	OCCLIC	Occasional Licence - Annual Mosstroopers Burns Supper Friday 20 January 2024 6.00pm -1.00am	Burns Club, Hawick
Horse Shoe Inn	OCCLIC	Occasional Licence - Christmas Fair - Eddleston Village Hall Saturday 9 December 2023 1.00pm - 4.00pm	Village Hall, Eddleston
Jedburgh Bowling Club	OCCLIC	Occasional Licence - Jedburgh Club - 50th Birthday Party Saturday 6 January 2024 12.30noon - 11.00pm	Bowling Club, Jedburgh
Lodge St James BURA No.424	OCCLIC	Occasional Licence - 30th Birthday Party Saturday 9 December 2023 6.00pm - 12.00midnight	Lodge St James BURA No.424, Hawick
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Monday 12 February 2024 to Sunday 25 February 2024 Sundays to Thursdays 12.00noon - 12 midnight; Fridays and Saturdays 12.00noon - 1.00am	Lilliardsedge Holiday Park, Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Monday 26 February 2024 to Sunday 10 March 2024 Sundays to Thursdays 12.00noon - 12 midnight; Fridays and Saturdays 12.00noon - 1.00am	Lilliardsedge Holiday Park, Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Monday 11 March 2024 to Sunday 24 March 2024 Sundays to Thursdays 12.00noon - 12 midnight; Fridays and Saturdays 12.00noon - 1.00am	Lilliardsedge Holiday Park, Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Monday 25 March 2024 to Sunday 7 April 2024 Sundays to Thursdays 12.00noon - 12 midnight; Fridays and Saturdays 12.00noon - 1.00am	Lilliardsedge Holiday Park, Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Monday 15 January 2024 to Sunday 28 January 2024 Sundays to Thursdays 12.00noon - 12 midnight; Fridays and Saturdays 12.00noon - 1.00am	Lilliardsedge Holiday Park, Jedburgh
Portzim Limited	OCCLIC	Occasional Licence - additional/extended area for Restaurant Facilities, Entertainment and Functions Monday 29 January 2024 to Sunday 11 February 2024 Sundays to Thursdays 12.00noon - 12 midnight; Fridays and Saturdays 12.00noon - 1.00am	Lilliardsedge Holiday Park, Jedburgh
Selkirk Conservative Club	OCCLIC	Occasional Licence - Musical Entertainment for New Year's Day - Selkirk Silver Band Monday 1 January 2024 12.00noon - 12.00midnight	Conservative Club, Selkirk
Tempest Brewing Company Ltd	OCCLIC	Occasional Licence - Tempest - 30th Birthday Party Monday 1 January 2024 11.00am - 10.00pm	Block 11 Units 1 And 2, Tweedbank Industrial Estate, Tweedbank
Verdant Leisure 2 Limited	OCCLIC	Occasional Licence - Leisure Facility and Entertainment Complex with Bar and Restaurant Friday 5 January 2024 to Thursday 18 January 2024 Sunday to Wednesday 11.00am - 12.00midnight; Thursday to Saturday 11.00am - 1.00am	Coldingham Bay Leisure Park, Coldingham
Verdant Leisure 2 Limited	OCCLIC	Occasional Licence - Leisure Facility and Entertainment Complex with Bar and Restaurant Friday 19 January 2024 to Thursday 1 February 2024 Sunday to Wednesday 11.00am - 12.00midnight; Thursday to Saturday 11.00am - 1.00am	Coldingham Bay Leisure Park, Coldingham

Volunteer Park Sports Club	OCCLIC	Occasional Licence - Johnstons of Elgin Employees Christmas Party Friday 22 December 2023 2.00pm - 1.00am	Volunteer Park Sports Club, Selkirk
Volunteer Park Sports Club	OCCLIC	Occasional Licence - Hawick Youth RFC Friends New Year Party Monday 1 January 2024 1.00pm - 9.00pm	Volunteer Park Sports Club, Selkirk
West Linton Bowling Club	OCCLIC	Occasional Licence - Burns Supper Saturday 27 January 2024 6.30pm - 11.00pm	Bowling Club, West Linton
West Linton Bowling Club	OCCLIC	Occasional Licence - Charity Gig with Live Bands Saturday 3 February 2024 7.30pm - 12.00midnight	Bowling Club, West Linton
Allan Walker	OCCPLH	Occasional Licence - Bistro with Sale of Alcohol Thursday 7 December 2023 - Wednesday 20 December 2023 - 11.00am - 11.00pm	TIBBIES, Selkirk
Allan Walker	OCCPLH	Occasional Licence - Bistro with Sale of Alcohol Thursday 21 December 2023 - Thursday 4 January 2024 - 11.00am - 11.00pm	TIBBIES, Selkirk
Allan Walker	OCCPLH	Occasional Licence - Bistro with Sale of Alcohol Friday 5 January 2024 - Thursday 4 January 2024 - 11.00am - 11.00pm	TIBBIES, Selkirk
Allan Walker	OCCPLH	Occasional Licence - Bistro with Sale of Alcohol Friday 19 January 2024 - Thursday 1 February 2024 - 11.00am - 11.00pm	TIBBIES, Selkirk
Andrew Robertson	OCCPLH	Occasional Licence - Cafe/Restaurant on Caravan Park Friday 15 December 2023 - Thursday 28 December 2023 15 - 23 December 2023 and 27 - 28 December 2023 11.00am - 11.00pm ; 24 - 26 December 2023 11.00am - 1.00am	Springwood Park, Kelso
Andrew Robertson	OCCPLH	Occasional Licence - Cafe/Restaurant on Caravan Park Friday 29 December 2023 - Thursday 2 January 2024 29 - 30 December 2023 11.00am - 11.00pm ; 31 December 2023 - 1 January 2024 11.00am - 1.00am	Springwood Park, Kelso
Carol Shanley	OCCPLH	Occasional Licence - Provision of alcohol along with High Teas and Light Lunches during December / festive season Thursday 7, Friday 8, Saturday 9 and Sunday 10 December 2023 - 12.00noon - 4.00pm (every day)	Branxholme Castle, Hawick
Carol Shanley	OCCPLH	Occasional Licence - Provision of alcohol along with High Teas and Light Lunches during December / festive season Thursday 14, Friday 15, Saturday 16 and Sunday 17 December 2023 - 12.00noon - 4.00pm (every day)	Branxholme Castle, Hawick
Carol Shanley	OCCPLH	Occasional Licence - Provision of alcohol along with High Teas and Light Lunches during December / festive season Thursday 21, Friday 22, Saturday 23 December 2023 - 12.00noon - 4.00pm (every day)	Branxholme Castle, Hawick
Cecilia Benson	OCCPLH	Occasional Licence - Christmas Fair Friday 15 December 2023 and Saturday 16 December 2023 - Friday 15 December - 7.30pm - 9.30pm ; Saturday 16 December - 10.00am - 5.00pm	Neidpath Castle, Peebles
Christopher Lightfoot	OCCPLH	Occasional Licence - National Hunt Horse Racing Meeting and Post Race Meeting After Party Friday 29 December 2023 - 11.00am - 11.00pm	Racecourse, Kelso
Christopher Lightfoot	OCCPLH	Occasional Licence - Private Wedding Sunday 31 December 2023 - 6.00pm - 1.00am	Hendersyde House, Kelso
Christopher Lightfoot	OCCPLH	Occasional Licence - National Hunt Horse Racing Meeting and Post Race Meeting After Party Sunday, 14th January 2024 - 11.00am - 6.00pm	Racecourse, Kelso
Fraser Wright	OCCPLH	Occasional Licence - Tapas Days Friday 8 December 2023 and Saturday 9 December 2023 12.00noon - 12.00midnight	Maxwells, Duns
James Bolland	OCCPLH	Occasional Licence - Live Music Event Friday 15 December 2023 7.00pm - 11.30pm	Town Hall, Hawick
James Bolland	OCCPLH	Occasional Licence - Private Party for Live Borders Fitness Members Saturday 13 January 2024 7.00pm - 11.30pm	Town Hall, Hawick
Jim McDevitt	OCCPLH	Occasional Licence - A Heart for Duns Christmas Party Night Friday 15 December 2023 6.30pm - 1.00am	Volunteer Hall, Duns

Jim McDevitt	OCCPLH	Occasional Licence - Duns Players Cabaret Performance Sunday 10 December 2023 6.30pm - 11.00pm	Volunteer Hall, Duns
Jim McDevitt	OCCPLH	Occasional Licence - BHA Staff Night Wednesday 13 December 2023 4.00pm - 9.00pm	Volunteer Hall, Duns
Jim McDevitt	OCCPLH	Occasional Licence - A Heart for Duns - Community Cinema Evening Saturday 23 December 2023 5.00pm - 11.00pm	Volunteer Hall, Duns
Jim McDevitt	OCCPLH	Occasional Licence - Hogmany Ceilidh Sunday 31 December 2023 6.30pm - 1.00am	Volunteer Hall, Duns
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music from Arab Strap Thursday 18 January 2024 - 7.00pm - 11.00pm	MacArts, Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music from Brooke Combe Wednesday 31 January 2024 - 7.00pm - 11.00pm	MacArts, Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music from Incubator Session Project Friday 2 February 2024 - 7.00pm - 11.00pm	MacArts, Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music from Man of Moon Saturday 3 February 2024 - 7.00pm - 11.00pm	MacArts, Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - 70th Birthday Party Saturday 10 February 2024 - 6.00pm - 12.00midnight	MacArts, Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Music from Blue Deal Friday 15 February 2024 - 7.00pm - 11.00pm	MacArts, Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Comedy with Gary Meikle Thursday 22 February 2024 - 7.00pm - 11.00pm	MacArts, Galashiels
Kate Moss-Jones	OCCPLH	Occasional Licence - Live Comedy/Magic from Jerry Sadowitz Thursday 29 February 2024 - 7.00pm - 11.00pm	MacArts, Galashiels
Leslie Mallin	OCCPLH	Occasional Licence - Concert by Selkirk Silver Band Saturday 16 December 2023 6.30pm - 12.00midnight	Victoria Halls, Selkirk
Leslie Mallin	OCCPLH	Occasional Licence - Hogmanay Charity Ceilidh Dance Sunday 31 December 2023 6.00pm - 1.00am	Victoria Halls, Selkirk
Lynsey Russell	OCCPLH	Occasional Licence - Abba Tribute Show Friday 15 December 2023 6.30pm - 11.30pm	Volunteer Hall, Galashiels
Moira Dalgliesh	OCCPLH	Occasional Licence - National Hunt Horse Racing Meeting Sunday, 14th January 2024 11.00am - 5.00pm	Racecourse, Kelso
Moira Dalgliesh	OCCPLH	Occasional Licence - National Hunt Horse Racing Meeting Friday, 16th February 2024 11.00am - 5.30pm	Racecourse, Kelso
Neil Clunie	OCCPLH	Occasional Licence - Hogmany Family Ceilidh Sunday 31 December 2023 - 6.00pm - 1.00am	The Newlands Community Centre, Romanno Bridge
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Sunday, 14 January 2024 11.00am - 7.00pm	Racecourse, Kelso
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Friday, 16 February 2024 11.00am - 7.00pm	Racecourse, Kelso
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Saturday, 2nd March 2024 11.00am - 8.00pm	Racecourse, Kelso
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Sunday, 10th March 2024 11.00am - 8.00pm	Racecourse, Kelso
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Saturday, 6th April 2024 11.00am - 8.30pm	Racecourse, Kelso
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Monday, 15th April 2024 11.00am - 8.30pm	Racecourse, Kelso

Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Wednesday, 8th May 2024 11.00am - 8.30pm	Racecourse, Kelso
Peter Allan	OCCPLH	Occasional Licence - National Hunt Horse Race Meeting Sunday, 26th May 2024 11.00am - 9.30pm	Racecourse, Kelso
Richard Jackson	OCCPLH	Occasional Licence - Family Fun Burns Night Fundraiser Saturday 27 January 2024 6.00pm - 12.00midnight	Village Hall, Ancrum
Sam Kellie	OCCPLH	Occasional Licence - Monthly Farmers Market - Sale of Bottled and Canned Beer Saturday 23 December 2023 10.00am - 1.30pm	Market Square, Kelso
Scott Paterson	OCCPLH	Occasional Licence - Christmas Party with Live Music and Disco Saturday 16 December 2023 - 6.00pm - 1.00am	Town Hall, Hawick
Steven Drummond	OCCPLH	Occasional licence - 18th Birthday Party Friday 29 December 2023 -7.00pm - 1.00am	Village Hall, Greenlaw
Steven Drummond	OCCPLH	Occasional licence - Hogmanay Party Sunday 31 December 2023 -7.00pm - 1.00am	St Mary And St Davids Church, Hawick
Ancrum Public Hall	OCCVOL	Occasional Licence - Bingo and Raffle Saturday 9 December 2023 7.00pm - 11.00pm	Village Hall, Ancrum
Blainslie Village Hall	OCCVOL	Occasional Licence - Burns Supper Saturday 27th January 2024 - 6.30pm - 12.00midnight	Village Hall, Blainslie
Broughton Choral Society	OCCVOL	Occasional Licence - Live Choir Concert Saturday 16 December 2023 7.00pm - 10.00pm	Village Hall, Broughton
Broughton Farmers Dance Committee	OCCVOL	Occasional Licence - Charity Dance - Live Band Friday 12 January 2024 7.00pm - 1.00am	Village Hall, Broughton
Carlops Village Centre	OCCVOL	Occasional Licence - Burns Supper with Piper and Ceilidh Friday, 26 January 2024 7.30pm - 12.00midnight	Village Hall, Carlops
Fountainhall Village Hall	OCCVOL	Occasional Licence - Social Gathering - Pub Night Friday 5 January 2024 7.00pm - 12.00midnight	Village Hall, Fountainhall
Fountainhall Village Hall	OCCVOL	Occasional Licence - Burns Night Meal Saturday 27 January 2024 6.30pm - 12.00midnight	Village Hall, Fountainhall
Fountainhall Village Hall	OCCVOL	Occasional Licence - Pub Night - Six Nations Tournament Tv Coverage Friday 2 February 2024 6.00pm - 12.00midnight	Village Hall, Fountainhall
Gavinton Village Hall	OCCVOL	Occasional Licence - Community Cinema Friday 8 December 2023 - 6.30pm - 10.30pm	Village Hall Gavinton
Gavinton Village Hall	OCCVOL	Occasional Licence - Community Cinema Friday, 12 January 2024 - 6.30pm - 10.30pm	Village Hall, Gavinton
Heiton Village Hall Committee	OCCVOL	Occasional Licence - New Years Eve Celebration Sunday 31 December 2023 7.00pm - 1.00am	Village Hall, Heiton
Jedforest Instrumental Band	OCCVOL	Occasional Licence - Jedforest Instrumental Band - Annual Christmas Concert Saturday 23 December 2023 7.00pm - 11.00pm	Town Hall, Jedburgh
Jedforest Point To Point Races	OCCVOL	Occasional Licence - Point to Point Races Sunday 21 January 2024 11.00am - 5.00pm	Friarshaugh, Kelso
Kingsland Primary School	OCCVOL	Occasional Licence - Christmas Fayre Thursday 7 December 2023 5.30pm - 8.00pm	Kingsland Primary School, Peebles
Lauderdale Hunt Supporters Club	OCCVOL	Occasional Licence - Fundraising Supper and Auction Friday, 8th December 2023 -6.00pm - 10.00pm	Public Hall, Laudert
Lilliesleaf Community Development Limited	OCCVOL	Occasional Licence - Bonfire and Mulled Wine Hogmanay Party Sunday 31 December 2023 - 6.30pm - 10.00pm	Leaf Green, Lilliesleaf
Lindean Carpet Bowling Club	OCCVOL	Occasional Licence - Carpet Bowling Tournament Saturday 6 January 2024 3.00pm - 1.00am	Village Hall, Lindean

Peebles Burgh Silver Band	OCCVOL	Occasional Licence - Band Concert Friday 8 December 2023 6.00pm - 10.00pm	Burgh Hall, Peebles
Roxburgh Village Hall	OCCVOL	Occasional Licence - Christmas Quiz Night Saturday 9 December 2023 7.00pm - 11.00pm	Village Hall, Roxburgh
Teviotdale Young Farmers	OCCVOL	Occasional Licence - Quiz Night Friday 8 December 2023 7.00pm - 12.00midnight	Community Hall, Glendouglas
The Coldingham Society	OCCVOL	Occasional Licence - Charity Quiz Night Friday 19 January 2024 7.00pm - 10.30pm	Village Hall, Coldingham
The Land The Light The Locals	OCCVOL	Occasional Licence - Amplified Acoustic Music Friday 29 December 2023 7.00pm - 11.00pm	Village Hall, Denholm
Wauchope Hall Trustees	OCCVOL	Occasional Licence - Live Music Concert Thursday 7 December 2023 7.00pm - 10.00pm	Wauchope Hall, Town Yetholm
Jordin Bolton	PERLIC	Personal Licence - Grant	N/A
Sharon Palfrey	PERLIC	Personal Licence - Grant	N/A
Mehulkumar Prajapati	PERLIC	Personal Licence - Grant	N/A
Racheal Hayward	PERLIC	Personal Licence - Grant	N/A
Richard White	PERLIC	Personal Licence - Grant	N/A
Clovenfords Primary School Parent Council	SMLOTT	Small Lotteries - Grant	N/A
Kingsland Primary School Parent Council	SMLOTT	Small Lotteries - Grant	N/A
Border Holiday Group	SMLOTT	Small Lotteries - Renewal	N/A
Borders Young Musicians	SMLOTT	Small Lotteries - Renewal	N/A
Broughton Farmers Dance	SMLOTT	Small Lotteries - Renewal	N/A
Cotstream Bowling Club	SMLOTT	Small Lotteries - Renewal	N/A
Cotstream Community Larder	SMLOTT	Small Lotteries - Renewal	N/A
Cotstream Community Trust	SMLOTT	Small Lotteries - Renewal	N/A
Duns Golf Club	SMLOTT	Small Lotteries - Renewal	N/A
Duns Show (Industrial Section)	SMLOTT	Small Lotteries - Renewal	N/A
Ednam Primary School Parent Council	SMLOTT	Small Lotteries - Renewal	N/A
Friends of Melrose Primary School	SMLOTT	Small Lotteries - Renewal	N/A
Gavinton Village Hall	SMLOTT	Small Lotteries - Renewal	N/A
Hawick United Amateur Football Club	SMLOTT	Small Lotteries - Renewal	N/A
Hawick Waverley Amateur Football Club	SMLOTT	Small Lotteries - Renewal	N/A
Innerleithen Union Club	SMLOTT	Small Lotteries - Renewal	N/A
KAOS Musical Theatre Company	SMLOTT	Small Lotteries - Renewal	N/A
Kelso Horticultural Society	SMLOTT	Small Lotteries - Renewal	N/A
Kelso Rugby Football Club	SMLOTT	Small Lotteries - Renewal	N/A
Lammermoor Pastoral Society	SMLOTT	Small Lotteries - Renewal	N/A
Newstead Village Community Trust	SMLOTT	Small Lotteries - Renewal	N/A
Pointer Rescue Serbia	SMLOTT	Small Lotteries - Renewal	N/A
RHET - Scottish Borders Countyside Initiative	SMLOTT	Small Lotteries - Renewal	N/A
Roberton Forman Memorial Hall	SMLOTT	Small Lotteries - Renewal	N/A
Selkirk Bhoys Supporters Club	SMLOTT	Small Lotteries - Renewal	N/A
Selkirk Golf Club	SMLOTT	Small Lotteries - Renewal	N/A
South Scotland Select Vaulters	SMLOTT	Small Lotteries - Renewal	N/A
St Abbs Community Draw	SMLOTT	Small Lotteries - Renewal	N/A
St Boswells Golf Club	SMLOTT	Small Lotteries - Renewal	N/A
Teviothead Hall	SMLOTT	Small Lotteries - Renewal	N/A
Torwoodlee Golf Club	SMLOTT	Small Lotteries - Renewal	N/A
Wilton Parish Church Kirk Session	SMLOTT	Small Lotteries - Renewal	N/A



SCOTTISH BORDERS LICENSING BOARD

APPLICATION FOR ~~PREMISES LICENCE~~ / PROVISIONAL PREMISES LICENCE*

**Delete as appropriate*

Licensing (Scotland) Act 2005, section 20

APPLICANT INFORMATION *Licensing (Scotland) Act 2005, section 20(1)*

Question 1

Name, address and postcode of premises to be licensed.

Co-op 115-117 High Street Selkirk TD7 4JX
--

Question 2

Particulars of applicant

(a) Where applicant is an individual, provide full name, date and place of birth, and home address including postcode.

--

(b) Where applicant is a partnership, please provide full name, and postal address of partnership.

--

(c) Where applicant is a company, please provide name, registered office and company registration number.

Co-operative Group Food Limited 1 Angel Square Manchester M60 0AG Registration Number: IP26715R

(d) Where the applicant is a club or other body, please provide full name, and postal address of club or other body.

(e) Where applicant is a partnership, company, club or other body, please provide the names, dates and places of birth, and home addresses of connected persons.*

Please refer to paper apart.

* Connected person is defined in section 147(3) of the Licensing (Scotland) Act 2005.

Question 3

Previous applications

Has the applicant been refused a premises licence under section 23 of the Licensing (Scotland) Act 2005 in respect of the same premises? **YES/NO***

If YES – provide full details

Question 4

Previous convictions

<p>Has the applicant or any connected person ever been convicted of a relevant or foreign offence (1)</p>	<p>YES/NO*</p>
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*If YES – provide full details

For the purpose of this Act, a conviction for a relevant offence or foreign offence is to be disregarded if it is spent for the purpose of the Rehabilitation of Offenders Act 1974

Name & position (if applicable)	Date of conviction or sentence	Court	Offence	Penalty
Co-operative Group Food Limited	28/02/2020	Barkingside Magistrates Court	Licensing Act 2003 s57(3)	£250 fine + £30 victim surcharge

(1) In addition to any convictions held by the applicant at the time of application, applicants should also familiarise themselves with the contents of section 24(1) of the Licensing (Scotland) Act 2005 in respect of any convictions for relevant or foreign offences which they may receive during the period beginning with the making of the premises licence application and ending with determination of the application.

DESCRIPTION OF PREMISES Licensing (Scotland) Act 2005, section 20(2)(a)

Question 5

Description of premises (where application is submitted by a members' club, please also complete question 6)

Convenience store, part of a national chain, selling a broad range of products for consumption off the premises.

Question 6

To be completed by members' clubs only

Do the club's constitution and rules conform to the requirements of regulation 2 of the Licensing (Clubs) (Scotland) Regulations 2007?	YES/NO*
--	---------

*delete as appropriate

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this Application are true to the best of my knowledge and belief.

Signature * (see note below)

Date 09/10/2023

Capacity ~~APPLICANT~~ AGENT (delete as appropriate)

Telephone number and email address of signatory 0141 333 0636 / info@mshblicensing.com

<i>I have enclosed the relevant documents with this application – please tick the relevant boxes</i>	
<i>Operating plan</i>	x
<i>Layout plan</i>	x
<i>Planning certificate</i>	
<i>Building standards certificate</i>	
<i>Food hygiene certificate</i>	

**Paper Apart relative to the application for a Provisional Premises Licence for Co-op, 115-117
High Street, Selkirk TD7 4JX**

Daniel Robert Creak, 1 Angel Square, Manchester M60 0AG

Date of Birth: [REDACTED] Place of Birth: [REDACTED]

Date Appointed: 19/08/2021

Matthew Hood, 1 Angel Square, Manchester M60 0AG

Date of Birth: [REDACTED] Place of Birth: [REDACTED]

Date Appointed: 09/03/2022

Joanne Louise Whitfield, 1 Angel Square, Manchester M60 0AG

Date of Birth: [REDACTED] Place of Birth: [REDACTED]

Date Appointed: 27/06/2016

CO-OP, 115-117 HIGH STREET, SELKIRK, TD7 4JX

Licensing (Scotland) Act 2005, section 20(2)(b)(i)

OPERATING PLAN

Question 1

STATEMENT REGARDING ALCOHOL BEING SOLD ON PREMISES/OFF PREMISES OR BOTH

<i>1(a) Will alcohol be sold for consumption solely ON the premises?</i>	NO
<i>1(b) Will alcohol be sold for consumption solely OFF the premises?</i>	YES
<i>1(c) Will alcohol be sold for consumption both ON and OFF the premises?</i>	NO
<i>*Delete as appropriate</i>	

Question 2

STATEMENT OF **CORE** TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION ON PREMISES

Day	ON Consumption	
	Opening time	Terminal hour
<i>Monday</i>	N/A	N/A
<i>Tuesday</i>	N/A	N/A
<i>Wednesday</i>	N/A	N/A
<i>Thursday</i>	N/A	N/A
<i>Friday</i>	N/A	N/A
<i>Saturday</i>	N/A	N/A
<i>Sunday</i>	N/A	N/A

Question 3

STATEMENT OF CORE TIMES WHEN ALCOHOL WILL BE SOLD FOR CONSUMPTION OFF PREMISES

Day	OFF Consumption	
	Opening time	Terminal hour
<i>Monday</i>	10.00 am	10.00 pm
<i>Tuesday</i>	10.00 am	10.00 pm
<i>Wednesday</i>	10.00 am	10.00 pm
<i>Thursday</i>	10.00 am	10.00 pm
<i>Friday</i>	10.00 am	10.00 pm
<i>Saturday</i>	10.00 am	10.00 pm
<i>Sunday</i>	10.00 am	10.00 pm

Question 4

SEASONAL VARIATIONS

<i>Does the applicant intend to operate according to seasonal demand</i>	NO
--	-----------

**If YES – provide details*

Question 5

PLEASE INDICATE THE OTHER ACTIVITIES OR SERVICES THAT WILL BE PROVIDED ON THE PREMISES IN ADDITION TO SUPPLY OF ALCOHOL

COL. 1 5(a) Activity	COL. 2 Please confirm YES/NO	COL. 3 To be provided during core licensed hours – please confirm YES/NO	COL. 4 Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Accommodation</i>	NO	N/A	N/A
<i>Conference facilities</i>	NO	NO	NO
<i>Restaurant facilities</i>	NO	NO	NO
<i>Bar meals</i>	NO	NO	NO
5(b) Activity Social functions including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Receptions including</i> <i>Weddings,</i> <i>funerals, birthdays,</i> <i>retirements etc.</i>	NO	NO	NO
<i>Club or other group meetings etc.</i>	NO	NO	NO
5(c) Activity Entertainment including:	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO

<i>Recorded music – see 5(g)</i>	YES	YES	YES
<i>Live performances – see 5(g)</i>	NO	NO	NO
<i>Dance facilities</i>	NO	NO	NO
<i>Theatre</i>	NO	NO	NO
<i>Films</i>	NO	NO	NO
<i>Gaming</i>	NO	NO	NO
<i>Indoor/outdoor sports</i>	NO	NO	NO
<i>Televised sport</i>	NO	NO	NO
5(d) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Outdoor drinking facilities</i>	NO	NO	NO
5(e) Activity	Please confirm YES/NO	To be provided during core licensed hours – please confirm YES/NO	Where activities are also to be provided outwith core licensed hours please confirm YES/NO
<i>Adult entertainment</i>	NO	NO	NO

Where you have answered YES in respect of any entry in column 4 above, please provide further details below.

Recorded background music may be played within and outwith core hours.
--

5(f) any other activities

If you propose to provide any activities other than those listed in 5(a) – (e) please provide details or further information in the box below.

<p>Products other than alcohol will be sold and ancillary consumer services will be provided.</p> <p>Home deliveries may be provided to customers. Alcohol will only be delivered in terms of and in compliance with the relevant provisions of the Licensing (Scotland) Act 2005.</p>
--

5(g) Late night premises opening after 1.00am

Not applicable

Where you have confirmed that you are providing live or recorded music, will the decibel level exceed 85dB?	YES/NO*
When fully occupied, are there likely to be more customers standing than seated?	YES/NO*
*Delete as appropriate	

Question 6 (On-sales only)

Not applicable

CHILDREN AND YOUNG PERSONS

6(a)	When alcohol is being sold for consumption on the premises will children or young persons be allowed entry	YES/NO*
	*Delete as appropriate	

6(b) Where the answer to 6(a) is YES provide statement of the **TERMS** under which they will be allowed entry

--

6(c) Provide statement regarding the **AGES** of children or young persons to be allowed entry

6(d) Provide statement regarding the **TIMES** during which children and young persons will be allowed entry

6(e) Provide statement regarding the **PARTS** of the premises to which children and young persons will be allowed entry

Question 7

CAPACITY OF PREMISES

What is the proposed capacity of the premises to which this application relates?

40.98m²

Question 8

PREMISES MANAGER (NOTE: not required where application is for grant of provisional premises licence)

Personal details

8(a) Name

To be advised

8(b) Date of birth

--

8(c) Contact address

--

8(d) Email address

info@mshblicensing.com (Agent)

8(e) Personal licence

Date of issue	Name of Licensing Board issuing	Reference no. of personal licence

DECLARATION BY APPLICANT OR AGENT ON BEHALF OF APPLICANT

If signing on behalf of the applicant please state in what capacity.

The contents of this operating plan are true to the best of my knowledge and belief.

Signature  * (see note below)

**Audrey Junner, Hill Brown Licensing
The Forsyth Building, 5 Renfield Street
Glasgow G2 5EZ**

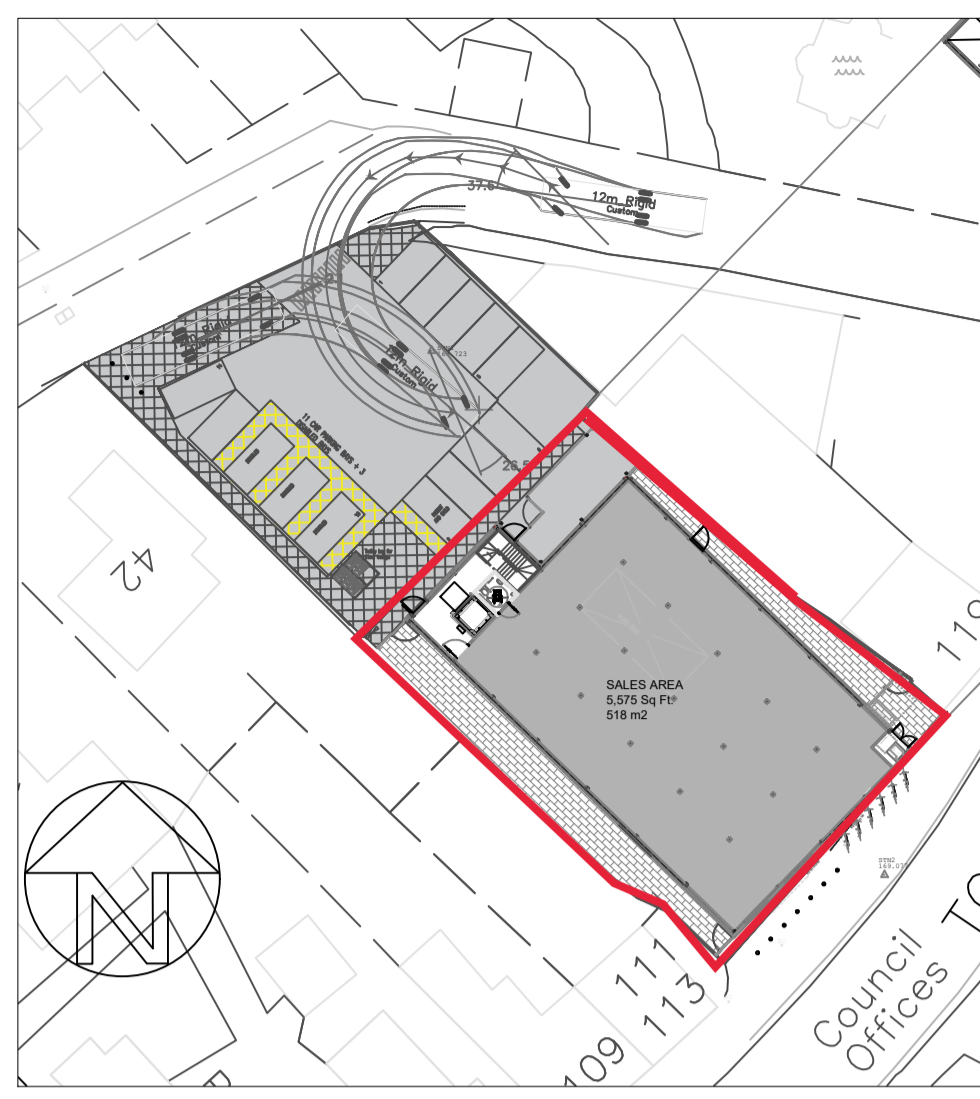
Date: 9th August 2023

Capacity: AGENT

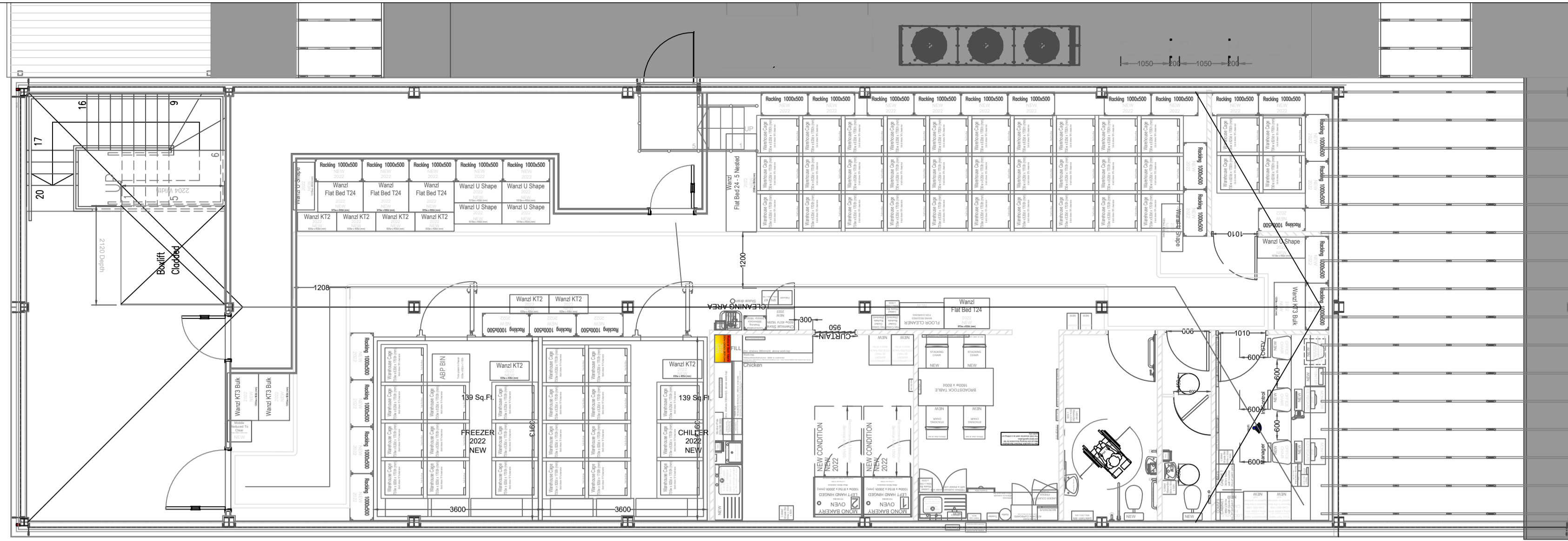
Telephone number and email address of signatory: 0141 333 0636 / info@mshblicensing.com

*** Data Protection Act 1998**

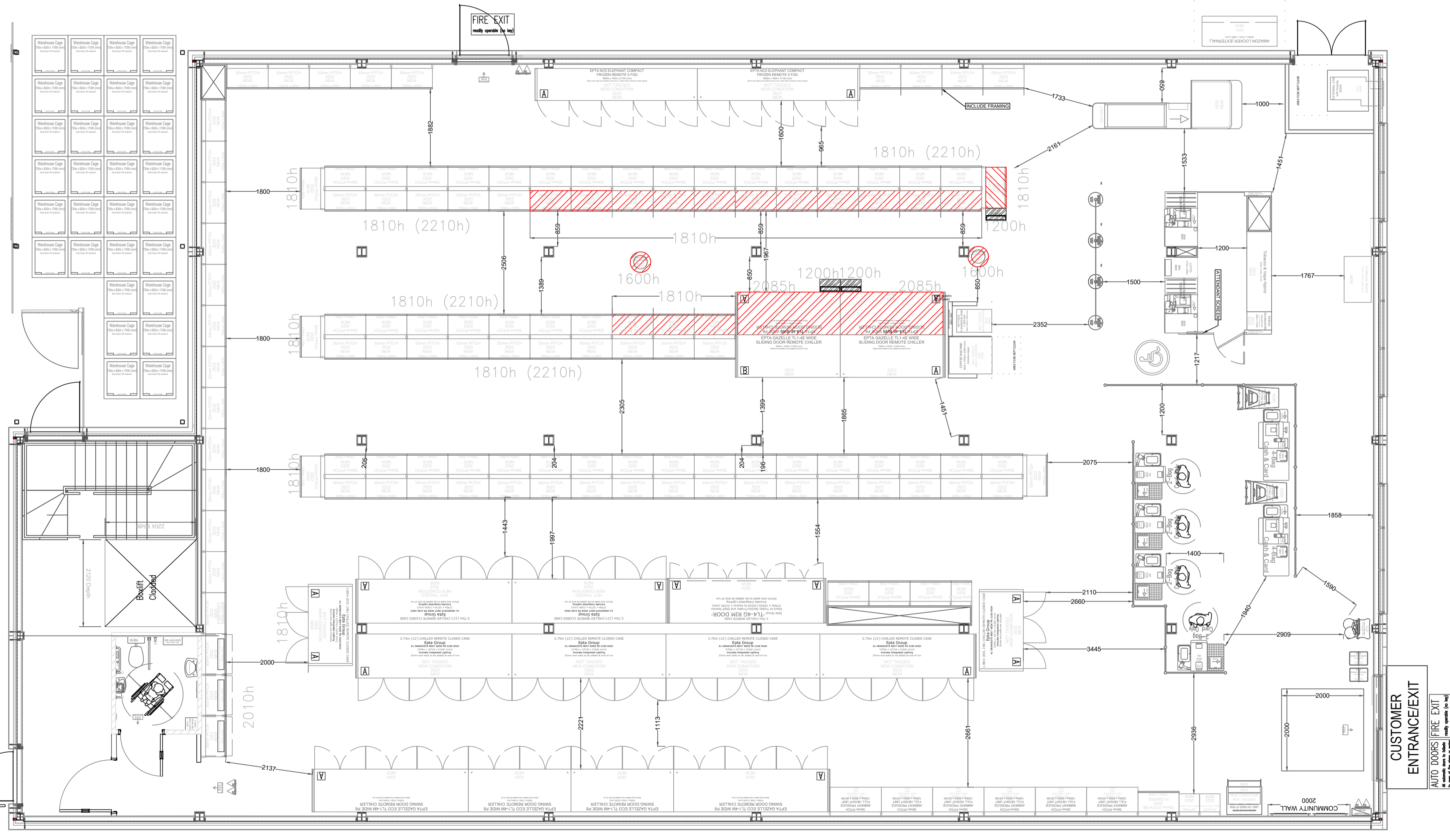
The information on this form may be held on an electronic public register which may be available to members of the public on request.



SITE MAP (NTS)



BACK OF HOUSE @1:75



SHOP FLOOR @ 1:75

Description of Amends
23.06.20 / P1F1M0 / AT
Draft Proposals

- 06.08.20 / P1F2M0 Asset planning amends for the sign off. AJ
- 11.08.20 / P1F3M0 BSW fixtures and ambient bays amended. AJ
- 02.02.21 / P1F4M0 / AL
New shell overlay
BOH reconfigured
- 15.02.21 / P1F5M0 / AL
Goods entrance relocated
BOH rooms reconfigured
ATM added
- 06.12.22 / P1F6M0 / AJ
New shell, sales and BOH amended
- 24.02.23 / P1F7M0 / AJ
ATM area revised due to need for boxing out and access door from external floor level. Kiosk swapped with belt to accommodate
- 28.02.23 / P1F8M0 / APW
 1. Kiosk and belt reverted to model locations.
 2. Belt educed to 1500mm.
 3. Move the ambient gondolas back 200mm.
 4. Move AST further down towards the entrance.
- 10.03.23 / P1F9M0 / APW
 1. DRS machine relocated.
 2. Updated overlay from architect, with lift and customer toilet amended as agreed.
- 10.05.23 / P1F10M0 / AJ
Unox oven changed to 1 Mono.
Drinks and snacks cases amended to gazelle.
BWS heights on ambient fixtures shown- no changes made
- 07.07.23 / P1F110 / APW
 1. Remove the DRS machine.

EXCEPTIONS
Any areas of the proposal that are not in-line with the current model should be detailed here along with the reason and thinking behind it. To also include any by-laws or covenants.

Notes	Additional Equipment
All dimensions to be checked on site before starting work.	VND #
	Magazines #
	Cards #
	Crisps Impulse -
	Pizza Space #
	BWS Prom #
	Grocery Prom #
	Roll Cages BOH #
	Promo Plinths #
	Basket & Trolley Matrix
	Type No.Stacks
	Standard Basket #
	Wheeled Basket #
	Small Trolley #
	Large Trolley #
	Wheelchair Trly #
	Top Shelves: Yes
	<small>See Top Shelf Rules for specific guidance.</small>

BWS Cap. Sq m
Total 40.98
Sales Floor 40.98
Kiosk 0.00

General Areas	Existing	Proposed
Gross Building Area (GBA)	- Sq.Ft.	8804 Sq.Ft.
Gross Sales Area (GSA)	- Sq.Ft.	5618 Sq.Ft.
Net Sales Area (NSA)	- Sq.Ft.	5580 Sq.Ft.
Back of House Areas		
Back Of House	- Sq.Ft.	2034 Sq.Ft.
Back Up Chilled	- Sq.Ft.	138 Sq.Ft.
Back Up Frozen	- Sq.Ft.	138 Sq.Ft.

Programme: 2023 Acquisition
Format: EC+
Risk Rating: TBC
Bay Count: 184

Proposal Number: Fixture Revision: Merchandising:
P1 F11 M0
Andrew.Wignall@coop.co.uk

Survey Status TBC
Drawing Status Draft

SELKIRK, HIGH STREET
115-117 High Street
Selkirk
Scotland
TD7 4JX

Hub Number: #	
Store Phone: TBC	
Only scaled on A1	
The Co-Op, 1 Angel Square, Manchester, M80 8AG	

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